

AMENDATORY SECTION (Amending WSR 05-14-093, filed 6/30/05, effective 7/31/05)

**WAC 308-63-090 Vehicle wrecker--Records and procedures for monthly reports. What records must I keep and how do I handle the monthly report? (1) Wrecker books and files.** The wrecker (~~shall~~) must maintain books and files (~~which shall~~) that contain the following:

(a) A record of each vehicle or part acquired giving:

(i) A description of the vehicle or part by make, model, year, and for major component parts, except core parts, the vehicle identification number and "yard number" assigned at the time the vehicle or major component part was placed in the wrecking yard;

(ii) The date purchased or acquired by the vehicle wrecker, and the name of the person, firm or corporation from which the vehicle or part was obtained;

(iii) The certificate of (~~title~~) ownership number if registered in a title state, or registration number if a (~~nontitle~~) nontitling state; or description of the document used in lieu of title, such as an affidavit of sale (~~or~~), a bill of sale for a vehicle or vehicle part;

(iv) The name of the state and license number in the state that a vehicle was last registered; and

(v) A statement indicating whether any used car or truck at least six years but not more than twenty years old met the market value threshold amount immediately before it was wrecked, destroyed or damaged, as required by RCW 46.12.070 and WAC 308-56A-460(3). If this statement is not provided, when required, the department will treat the vehicle as if the wrecker indicated that the market value threshold was met when (~~required~~) wrecked.

(b) A record of the disposition of the motor, body, and major component parts giving the name of the person purchasing the part(s), if any. Sales to scrap processors (~~shall~~) must be accompanied by an invoice or bill of sale, listing each vehicle by its yard number. The wrecker (~~shall~~) must retain a copy of (~~such~~) the invoice or bill of sale for purposes of inspection for three years.

These records will be subject to inspection by authorized representatives of the department and law enforcement officials during regular business hours. The (~~foregoing~~) information (~~shall~~) must be entered in the wrecker's records within two business days of the event requiring the entry, such as receipt

of a vehicle.

(2) **The vehicle wrecker must furnish written reports.** By the tenth of the month following acquisition of vehicles entered into the wrecking yard inventory, each wrecker must submit a report on the form prescribed by the department documenting that ~~((those))~~ the vehicles were acquired and entered into the wrecking yard inventory during the previous month. Vehicles being held in the segregated storage area awaiting ownership documents, ~~((pursuant to))~~ under WAC 308-63-070(8), will not be reported. The report ~~((shall))~~ must be made in duplicate. The original ~~((shall))~~ must be sent to the department and the duplicate retained for the wrecker's files. If no vehicles were acquired during that month, the monthly report must be sent in stating "none." The report ~~((shall))~~ must contain ~~((such))~~ information for vehicles only as the wrecker is required to keep by subsection (1)(a)(i), (ii), (iii), (iv), and (v) of this section. The report must be accompanied by properly endorsed certificates of ~~((title))~~ ownership or other adequate evidence of ownership and registration certificates ~~((; provided that))~~. Records on acquisitions and sales of vehicle parts need not be included in reports submitted to the department but records ~~((shall))~~ must be kept for three years from date of purchase and made available for inspection.

(3) **Identity of vehicles in yard.** ~~((All vehicles placed in the wrecking yard shall be identified by a yard number as))~~ A yard number must identify all vehicles placed in the wrecking yard. The number must be assigned in the wrecker's records with numerals marked so as to be clearly visible and legible. If a part of a vehicle is sold which has the number on it, the yard number of the vehicle ~~((shall))~~ must be remarked in another location on the vehicle.